

# Minutes CATHOLIC SCHOOL COUNCIL

## MEETING #4 (April 12, 2023)

St. Luke Catholic Elementary School (6:00 p.m.)

### Catholic School Council:

**Chairperson:** Jessica O'Connor

**Vice-Chairperson:** Veronica Nullka

**Secretary:** Sarah Hallett

**Treasurer:** Tracey Binch

**Parish Representative:** Loretta Raso DiGiambattista

**Non-Teaching Representative:** Kristina Fur

**Community Representative:** – Leanne Sestric

**Teaching Representative:** Mrs. Kristy Taylor

**Elected Parent Officers:** Lucia Cardosa Hilterman,

Jessica Loughead, Michelle Pacheco, Marisa

Santaguida, Katy Santandrea

**Principal:** Adrian De Tullio

**Attendance:**

Jessica O'Connor

Kristina Fur

Sarah Hallett

Leanne Sestric

Tracey Binch

Mrs Kristy Taylor

Marisa Santaguida

Mr De Tullio

**Regrets:** Veronica Nullka, Loretta Raso DiGiambattista, Lucia Cardosa Hilterman, Jessica Loughead, Michelle Pacheco, Katy Santandrea

1. Prayer and Welcome
3. Quorum for voting (minimum of 7 members): YES
4. Approval of Minutes : approved
5. Treasurer's Report:
  - a. Presented by Mr. De Tullio (as CSC are not authorized to conduct finances)
  - b. (Treasurer & Chairperson review details in advance of meetings for oversight and accuracy)

Account:	Previous Balance: Jan 18, 2023	Current Balance: April 12, 2023 <i>(Notes/details):</i>
School BBQ	\$0	\$0
CSC Major Fundraiser	\$0	<b>\$1,238.97 balance</b> \$5,590 deposits \$4351.03 debits (cost of chocolate \$3,035.79, \$500 prizes, \$796+105.74 spent on yard equipment)
Chocolate donations		<b>\$630 balance</b> \$510+\$120 to be deposited at later day Still with HWCDSB but included here for calculations
CSC Minor Fundraiser	<b>\$1873.02</b>	<b>\$759.57</b> Popcorn, subs, pita fundraising Snuggle up & read (\$265.24), pancake expenses (\$1045.95)
Parent Involvement Grant	\$0	\$0
Summary CSC Monies:		<b>0+ +1238.97 + \$630 +759.57 + 0 = \$2,628</b>

6. Chairperson's Report:
  - a. Pancake Tuesday
    - Anna's catering did a fabulous job. Tasted well. We were given several extra pancakes.
    - All ready on 1 pick up time (had previously arranged for 10 & 11)

- If we give a list of allergies, she may be able to accommodate prior. She can give a more in detail list of ingredients as requested by some parents
- Cost \$1200. we had supplies purchased from year prior: plates, cutlery, napkins
- Issues this year: setting up the tables in time for the next group with plates, Knife and then pancakes to be served
- Classrooms started coming down at 10:30. Started with SK first, higher grades last to eat the leftovers
- Need approximate calories for diabetics to assist the nurses with insulin if possible
- We were required to make gluten milk, vegan, egg substitute, butter milk, dairy free.
- Anna is able to make gluten free for next year (that would help us making them)
- We want to ask Father if we can have the church ladies make pancakes in 2024
- Council agreed that we were satisfied and would use Anna in the future if not allowed to return to the church

b. Chocolate Fundraiser Update

1. Profit this year with donations was \$2,684.21
  - Post covid, increase food cost are a few possibilities
  - Required to prepay \$90/box
  - Congratulations to top seller Isabelle M., runner-up Cyara O., and grand prize winner Silas B.
2. Considering changing fund raiser next year. Try something different:
  - Possibly try several small fundraisers instead of the large chocolate option:
    1. Cookie dough
    2. Card box: send a child home with a box of cards and then are required to purchase. Pre-purchase a set # of boxes
    3. Krispy Kreme donuts.
      1. Our cost is \$7/dozen providing we purchase more than 50 dozen
      2. Other places have sold:
        1. 1 dozen \$12 (profit \$5).
        2. 2 dozen \$20 (profit \$6).
      3. Jess will find more info and will book 2 dates for next school year. Considering this to run fall and spring.

c. Popcorn: Sales have slowed. In May will switch over to ice cream.

1. Freezies: will be for the grad fund and to offset trips

d. Allocation of dollar amounts for 10% Charity rule to Demazenod Door and Mission Services on Quigley (donation to be made to the larger agency):

1. Donate \$200 for each service. (note: slightly higher than 10%)
  - Motion: Jess O'Connor Approved: Leanne Sestric

7. Committees:

- a. Parish Rep:
  - a. Confession completed by Father with each student from grade 2-8
  - b. Communion: end of April
  - c. Confirmation: end of May

6. Principal's Report – Mr. De Tullio

- a. Student Council Activities (Mrs. Taylor)
  1. March madness: success
  2. Catholic Education week.

- April 30 Pilgrimage for Grade 8.
- May 3: career fair. Small presentation from different careers as the classrooms move from room to room.
- May 4 Mass at school
- St John's Bible: each class will visit it in the library
- Mental Health week is the same week. Will have a green shirt day. Considering to devote another week for this

3. Celebrate the decades: new idea from the council. They are excited about this.

b. Pita Pit and Buddy's Subs

1. ¼ of children participate
2. Mr. De Tulio will need to review this at the end of the year with Trish. It's been a fair bit of work for Trish with the orders. The Sub forms have been revised
3. Few parents requesting for the turkey option (subs)
4. Side note: if you purchase the 12 inch sub for an extra \$2 you receive a 12inch sub vs 6inch

c. 25 additional CYO team uniform requested to be purchased. They match the previous years.

1. Requesting \$761.34
2. Motion: Jess O'Connor. Approved: Leanne Sestric

d. Requesting to purchase additional school yard equipment.

1. Requesting \$900
2. Motion: Jess O'Connor. Approved: Leanne Sestric

e. Carry over the amount approx. \$1600 needed for student agendas

f. Year end trips: Intermediates: Canada's Wonderland.

g. Graduation:

1. Moved it to Grand Olympia June 22. Required an indoor location. Unable to use the church
2. Fee approx. \$80

h. Play Day:

1. It was open for parents to attend last year, plan to allow parents to attend

i. New: Carol May Award

1. The Shannon family has donated \$500 to be used over the next 10 years for award in honour of Miss May, a long-time lunch supervisor and volunteer at St. Luke. The award and the yearly \$50 honorarium will be given to a student who encompassed her values of: accepting challenges with a positive attitude, willingness to help others, and witness the best in people.

j. Other

1. Date for BBQ: WEDNESDAY, Sept 20
  - Mr. De Tullio will contact and book Harvey's
  - Last year there was a request for additional drinks & treats: CSC will sell these.
2. Next meeting: Sept 27 first meeting for elections.

9. Next Meeting date: June 7 (Social)

10. Adjournment